DA-02-039 (REV 7/86)
COMMONWEALTH OF VIRGINIA
DEPARTMENT OF ACCOUNTS

INTERAGENCY TRANSFER INVOICE

SUPPLIED BY:	CREDIT		SUPPLIED TO:	CHARGE	
AGENCY		CODE	AGENCY		CODE
ADDRESS			ADDRESS		
INVOICE NUMBER	DATE (MM/DD/YYYY)		SHIPPED TO		
REQUISITION NUNBER			AGENCY REFERENCE NO.		

DATE OF DELIVERY OR SERVICE	DESCRIPTION OF ARTICLES OR SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT

NOTE:

SECTION 9 OF THE COMMONWEALTH POLICIES AND PROCEDURES MANUAL LISTS TRANSACTION CODES AUTHORIZED FOR USE ON THIS DOCUMENT.

I Certify that this voucher is in agreement with the merchandise or service for which payment is being made: and further, that computations and coding on the voucher are correct and discounts taken are proper.

Initial _____

TRANSFER DISTIBUTION

VOUCHER NUMBER	DATE (MM/DD/YY)
TOTAL THIS SHEET	0.00
TOTAL SHEET 2	0.00
TOTAL SHEET 3	0.00
TOTAL SHEET 4	0.00
AMOUNT CERTIFIED FOR PAYMENT	0.00

TRANS	AGENCY	GLA	FUND		FFY	PROGRAM			OBJECT	REVENUE SOURCE	AMOUNT		PROJECT		
			FUND	DET		PROG	SUB	ELE					PROJECT	TK	PH

COST CODE	FIPS	PSD	AGENCY REFERENCE	INVOICE		DUE DATE			REFERENCE DOC	
				DATE	NUMBER	MM	DD	YY	NUMBER	SX

DESCRIPTION	CURRENT DOCUMENT		SUBSIDIARY ACCOUNT	MULTI-PURPOSE
	NUMBER	SX		

TRANS	AGENCY	GLA	FUND		FFY	PROGRAM			OBJECT	REVENUE SOURCE	AMOUNT		PROJECT		
			FUND	DET		PROG	SUB	ELE					PROJECT	TK	PH

COST CODE	FIPS	PSD	AGENCY REFERENCE	INVOICE		DUE DATE			REFERENCE DOC	
				DATE	NUMBER	MM	DD	YY	NUMBER	SX

DESCRIPTION	CURRENT DOCUMENT		SUBSIDIARY ACCOUNT	MULTI-PURPOSE
	NUMBER	SX		

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